

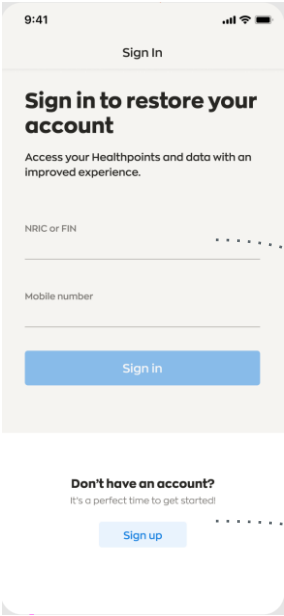
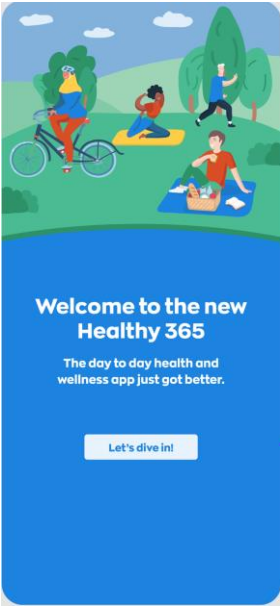
# H365 Registration Guide

For Partner Events



GETTING STARTED

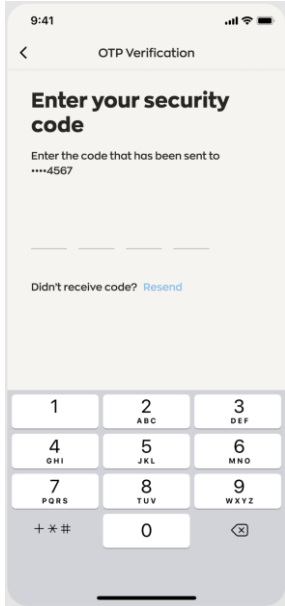
# Sign In or Sign Up



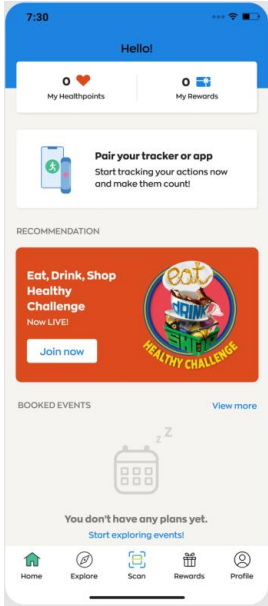
If you are an existing user, sign in here.

If you are new to Healthy 365, sign up here.

Download (or update your current Healthy 365 app to) the latest version.  
*\*Minimum OS requirement: Android 6 and iOS 10.*

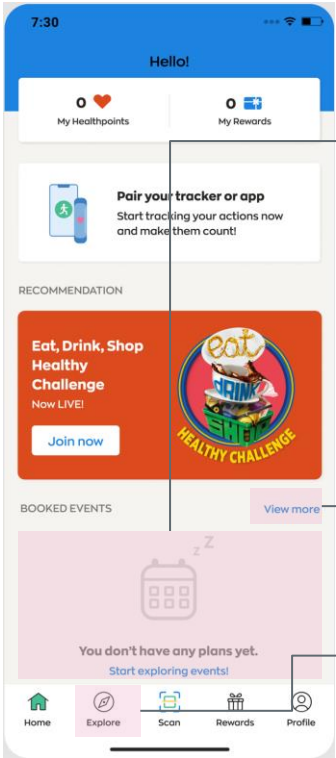


Enter the 4 digit OTP that will be sent via SMS to the mobile phone number indicated in the user's account.



GETTING STARTED

# Your Dashboard



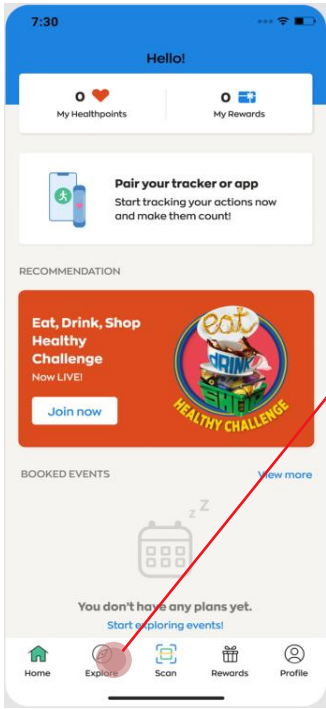
**Upcoming Event**  
Shows your upcoming booked events.

**Full Schedule of Events**  
Tap here to view all your booked events, including upcoming and past events.

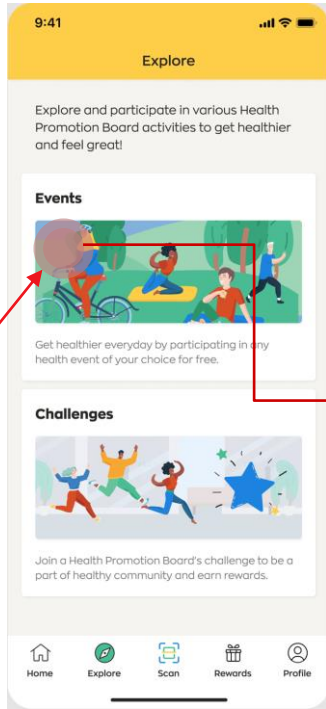
**Explore Events**  
Search for and book your favorite events here.

EXPLORING EVENTS

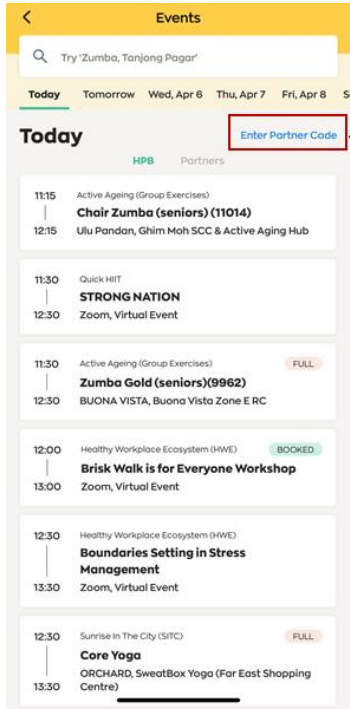
# Events Listing: Partner Events



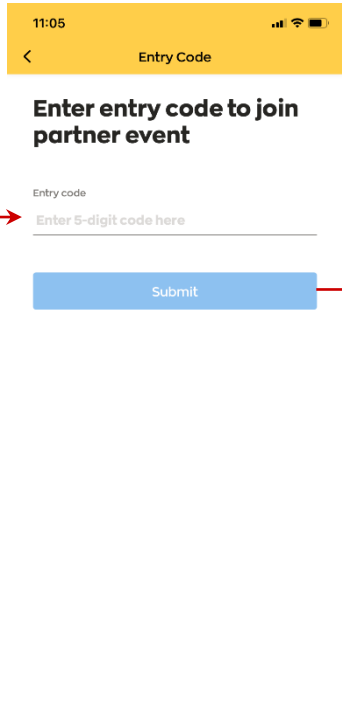
Tap on "Explore"



Tap on "Events"



Tap on "Enter Partner Code"



Enter the partner code that has been provided to you here to join private partner events

*Note: Participants will only be able to view and book events up to 28 days in advance. (E.g. an event on 28 May will only be available from 1 May)*



View details of the event

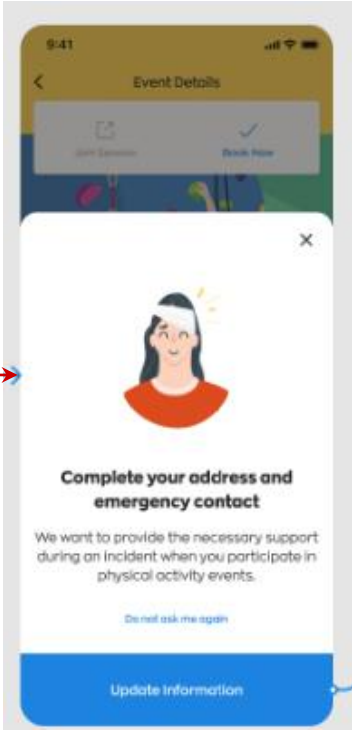
EVENTS BOOKING

# How to book an event

1/2



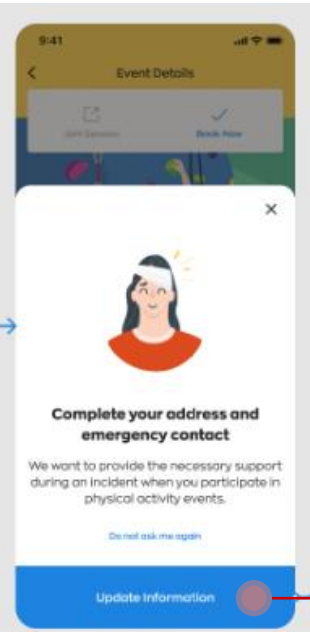
Tap on "Book now"



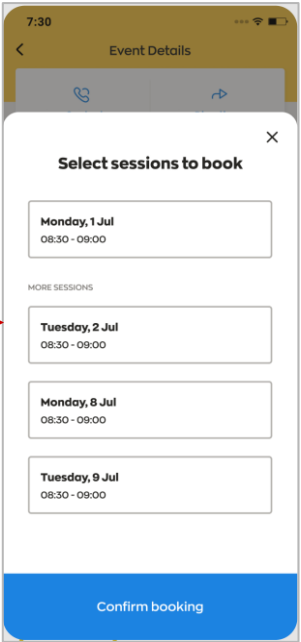
You may be prompted to update your Emergency Contact (optional) before you can proceed

EVENTS BOOKING

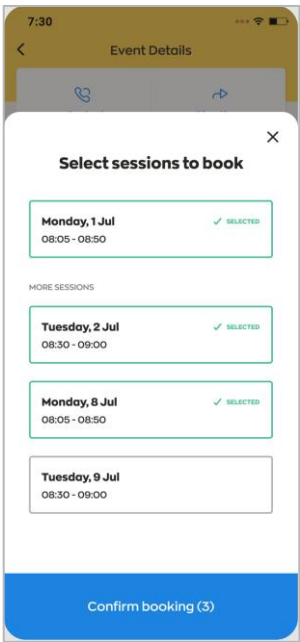
# How to book an event



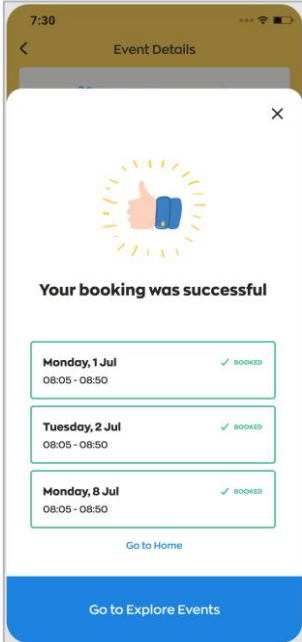
After updating your Emergency Contact, you may proceed to confirm your session booking.



Select your preferred session



Tap on "Confirm Booking"

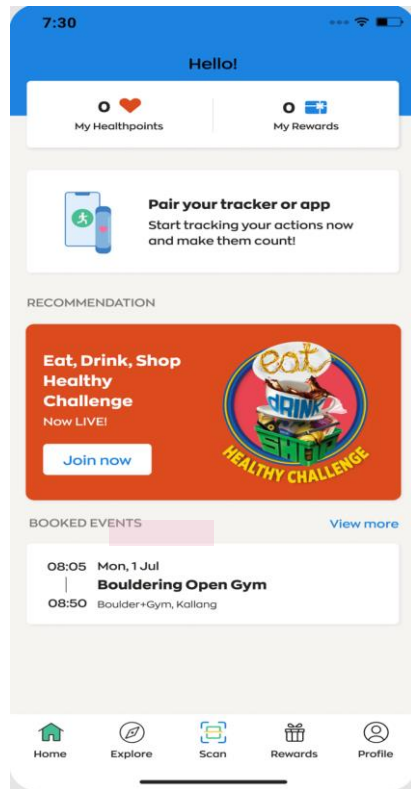


You have successfully booked the event

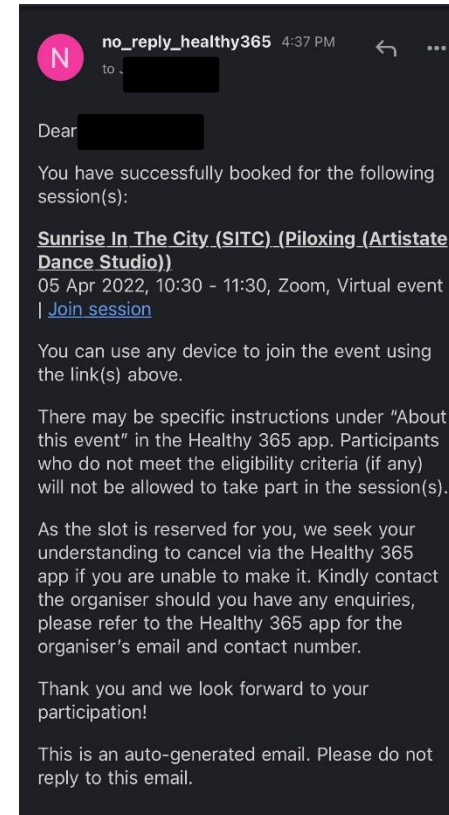
*Participants will only be able to view sessions up to 28 days in advance, and make 8 advance bookings in total*

## EVENTS BOOKING

# Booking confirmation



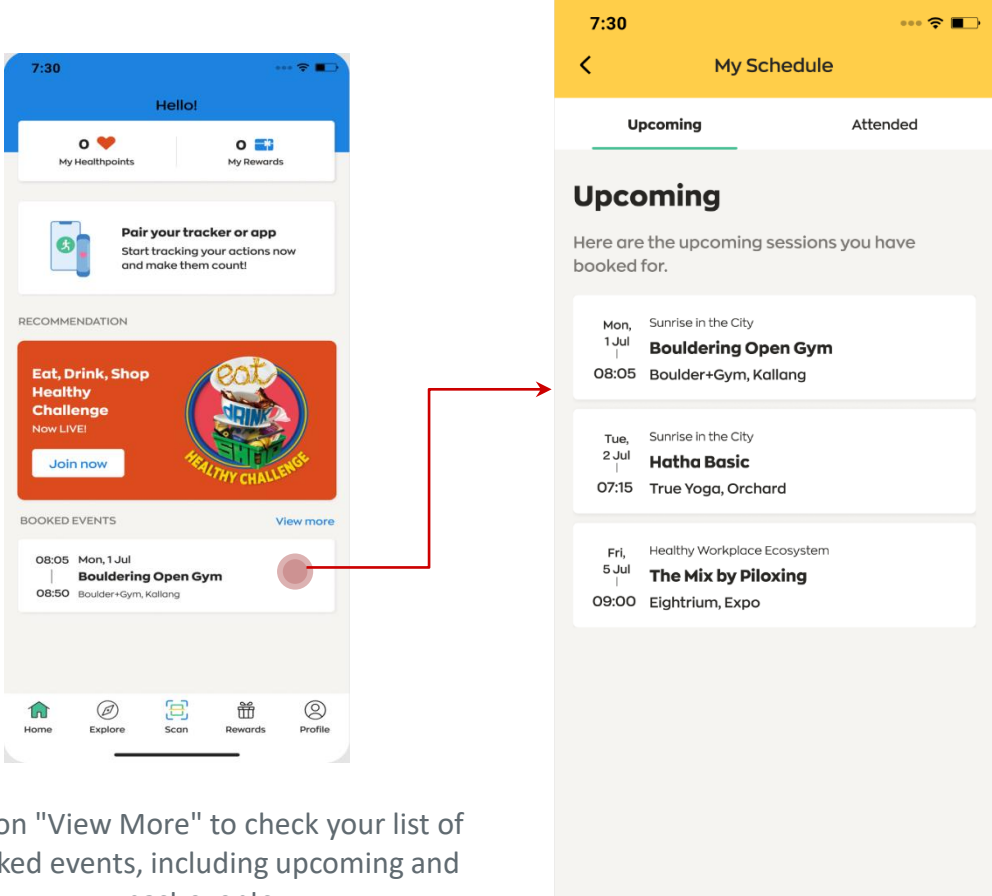
Your booked event will be reflected under "Booked Events" section on home page.



A confirmation email will be sent to you.

BOOKING SESSIONS

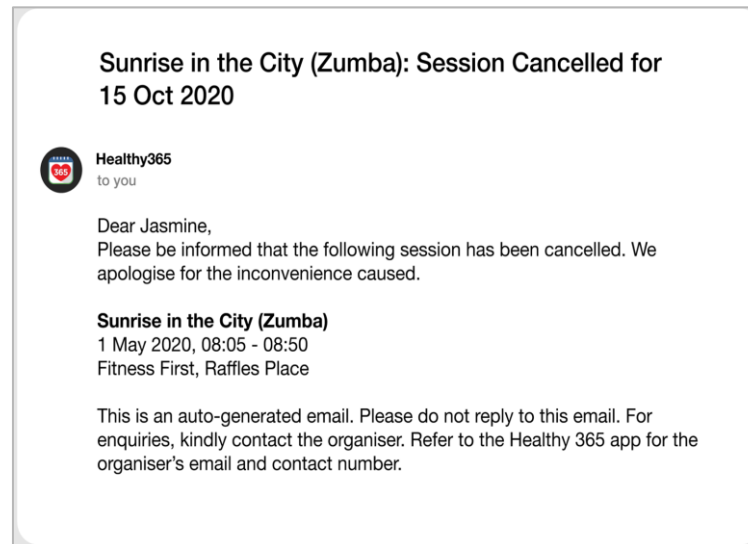
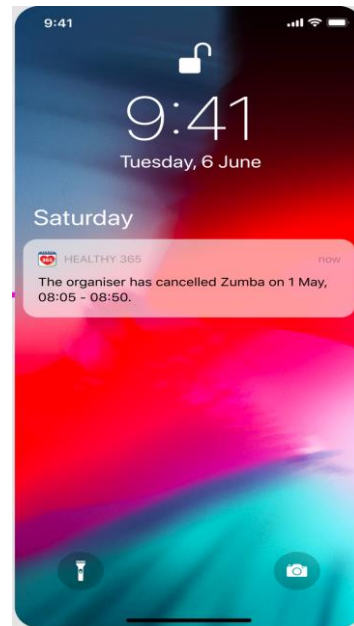
# View your booked events



Tap on "View More" to check your list of booked events, including upcoming and past events.

BOOKING SESSIONS

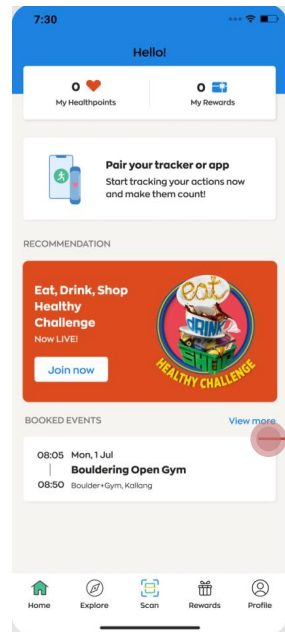
# Update on event changes



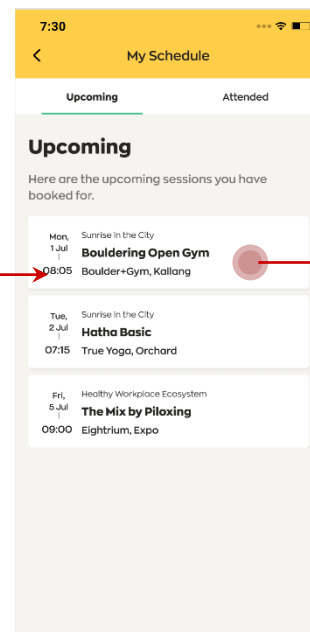
If your booked event is cancelled or has a change in location, you will receive a push notification and email in advance.

EVENT CANCELLATION

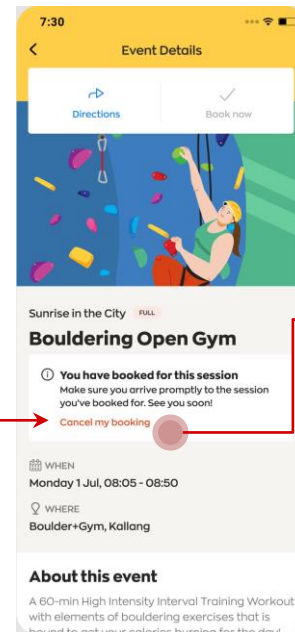
# How to cancel your booked events



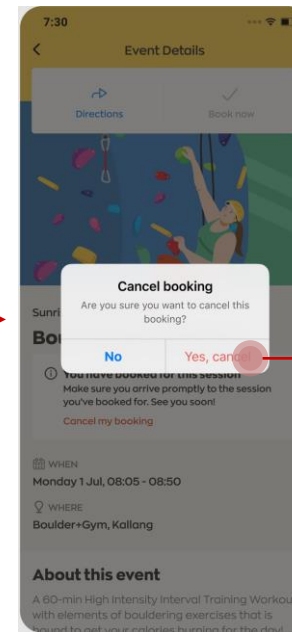
Tap on "View More" on home page to view full list of booked events"



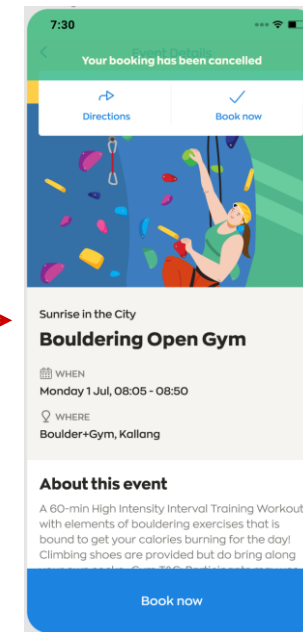
Select the event to cancel



Tap on "Cancel my booking"



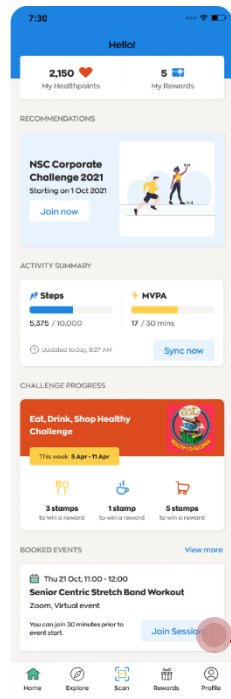
Tap on "Yes, cancel"



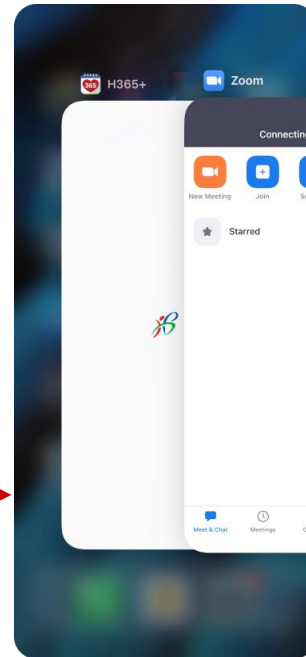
You have successfully cancelled your selected event.

JOINING VIRTUAL EVENTS

# How to join virtual events

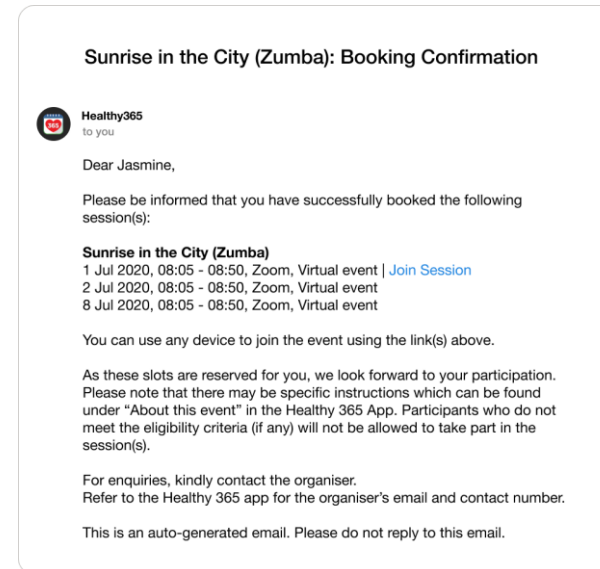


Tap on "Join Session" on the dashboard 30 minutes before the event start time



Virtual event platform will be launched for you to join and participate in the session

OR

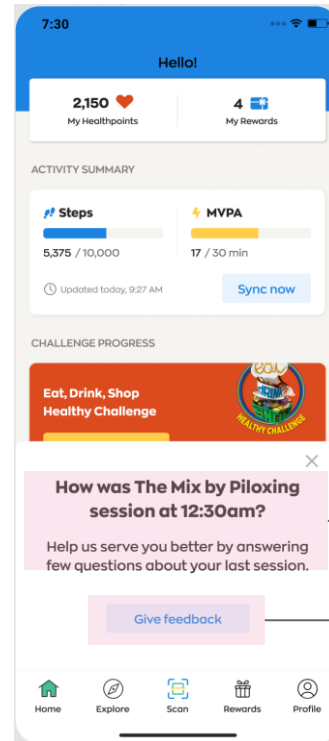


Click on "Join Session" in the email 30 minutes before the event start time to attend the session from any device

*An email notification with the access link will be sent out one day before the event. If the booking is made less than one day before the event, you will receive an email notification immediately.*

POST EVENT FEEDBACK

# Complete the survey form



### Survey Alert

At the end of the event, you may be prompted to complete a simple survey to help improve our programmes.

### Start Survey

Tap here to share your feedback